

IN THE CIRCUIT COURT FOR THE FIFTH JUDICIAL CIRCUIT  
STATE OF FLORIDA

ADMINISTRATIVE ORDER A-2013-19-A

**AMENDED ADMINISTRATIVE ORDER REGARDING THE  
FILING OF PROPOSED ORDERS IN CIVIL CASES**

WHEREAS, the undersigned Chief Judge in and for the Fifth Judicial Circuit, is aware that, as a result of mandatory eFiling for attorneys in civil cases as of April 1, 2013, proposed orders are being filed both through the Statewide ePortal and by mail directly with presiding judges:

WHEREAS, the current practice is causing confusion and delay and is impeding the timely progression of cases:

It is therefore **ORDERED AND ADJUDGED** as follows:

**I. Proposed Orders in civil cases:**

a. All proposed orders, including copies to be conformed and postage paid envelopes, shall be sent by U.S. Mail or other postal service directly to the appropriate presiding judge. NO PROPOSED ORDERS MAY BE E-FILED.

**II. Motions and other pleadings:**

a. Motions and other pleadings, if filed by an attorney, shall be filed through the Statewide ePortal pursuant to Florida Rule of Judicial Administration 2.525- Electronic Filing.

b. Motions related to said proposed orders, if filed by an unrepresented person or entity, shall be filed with the Clerk of the Circuit Court until such time as The Florida Supreme Court authorizes filing through the ePortal by non-attorneys.

c. The Clerks of Court are authorized to enact protocol necessary to automatically reject any unsigned order that is inadvertently e-filed.

The provisions of this Order shall remain in effect until further ordered by the Undersigned.

DONE AND ORDERED in Chambers in Tavares, Lake County, this 5 day of June, 2013.

  
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DON F. BRIGGS  
Chief Judge, Fifth Circuit